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Dear Parents and Carers,

Further to the letter that you received earlier today from our CEO Steve Taylor, I am writing to you to update you on the phased re-opening of Summerhill Academy.

Following the completion of the trust-wide Risk Assessment, I have carried out an individual site check of Summerhill Academy, alongside members of the premises and health and safety teams. This site check informs the detail of Academy Risk Assessment including safe physical capacity. We have tried to adhere, as far as possible, to the principles of social distancing in addition to the 'hierarchy of controls' measures outlined by the Government in its guidance. This means that our group sizes will be smaller than the maximum 15 stated in the Government Guidance, the capacity in Summerhill Academy classrooms is 8 children. The total capacity of the Summerhill site is currently 99 children. On the basis of this safe available capacity, places for children will be prioritised in line with our guiding principles. Having spoken with all parents/carers who identified themselves to us as critical workers we are now full to capacity. If you are a critical worker who has not needed a space up until now but think that you will need a space in the course of Term 6 please email info@sa.cabot.ac.uk and we will add your name to a waiting list.

Since schools were repurposed on 23 March 2020, we have worked together to utilise our spaces in line with Government guidance to provide provision to those most in need; vulnerable children and children of critical workers. We have seen between 1-2% of students attending all CLF Academies and we are aware that this low number is as a result of the nation's efforts to 'stay at home', in line with Government recommendation. From 1 June 2020 the Government is actively encouraging children of critical workers to take up provision in schools and academies, we expect to see an increase in attendance from 6% to 30%. This means that we have quickly reached safe capacity. We have made allocation decisions in collaboration with families. As we do not have to consider the EYFS or Year 1 allocations, we have been able to allocate a proportion of our spaces to some Year 6 pupils.

Whilst we are planning in earnest for wider re-opening the 3 determining factors of pupil numbers, space and available staff mean that we are not currently able to take more than 99 of our 306 strong community back into school. In addition, the next formal update from the Government with regards to their own safety measures is not due to take place until Thursday 28 May 2020 so all plans and places are provisional up until confirmation from Summerhill Academy after 28 May 2020.

Assuming the government criteria is met, from 1 June 2020 we will move back to the Summerhill Academy site and begin to phase in new groups of children joining us over the course of the first 2 weeks on Term 6. The children who have been attending the City Academy Hub will re-join us at Summerhill on 1 June 2020. Every Wednesday the Academy will be closed to all but essential critical worker places. This is to allow the learning space to undergo an enhanced clean, for leadership and teaching teams to review the dynamic risk

assessment and to allow time for planning and preparation of both on-site and distance learning.

The timings of the school day will be altered to ensure that social distancing can be maintained, please see below for the timings of the day. Please note these are subject to change once we have opened.

Pod	Start Time (am)	Finish Time (pm)
Year 4b, 5a, 5b	8:30 – 8:50 drop off	3:30
Year 3a, 3b and 4a	8:30 – 8:50 drop off	3:40
Pod	Start Time (am)	Finish Time (pm)
Year 6 Purple A	9:10	3:00
Year 6 Indigo A	9:15	3:05
Year 6 Indigo B	9:20	3:10
Year 6 Violet A	9:25	3:15
Year 6 Violet B	9:30	3:20

Children will spend the day with their pods of 8 children and key adults (which may not be their usual class teacher), including break and lunch times. They will not be able to socialise or work with children in other pods. This is to minimise risk of cross infection. Within the classroom space tables and chairs have been laid out to enable the children to sit at a 2m distance from each other. Children's bags, coats and packed lunches will be kept on the chair next to them. Children will be able to use the toilet facilities on the floor level that their pod is based on, upstairs for Y3-Y5 and downstairs for Y6. The use of toilets will be monitored by adults to avoid children from different pods coming into contact with each other.

The academy behaviour policy will be enforced and the graduated response document will be used to help support social distancing and children remaining in their pods.

Within the pods the children will spend their days engaged in the same learning as has been published for their year group on the distance learning blog, including P.E and time spent learning outside.

In line with Government advice, if a member of your household displays symptoms as mentioned below, then please be reminded that your child will need to self-isolate for 14 days. Should a child who is due to attend the academy become unwell with any of the following symptoms:

- a high temperature
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste differently to normal

they must stay away from school at least 7 days or until the temperature has gone, unless they are tested and the test is negative. If a child becomes unwell with COVID-19 symptoms in the course of the day they will be moved to our isolation room and their families will be called to collect them as soon as possible. The child will be supported by a staff member, who will wear PPE, whilst we await collection. The family will be asked to have the child tested or to keep them away from school for 7 days. If a child or adult working in a pod tests

positive for COVID-19 the entire pod will be asked to stay away from the academy for 14 days.

Distance learning will continue from 1 June 2020. Thank you to all families for your engagement with the distance learning via Class Dojo portfolios and the Summerhill blog. In each year group, with the exception of year 6 there will be one member of the teaching team who is working from home and responding to Dojo messages and portfolio work during the day, as the other class teachers will be teaching in school. These teachers are:
Year 3 - Mrs Varela and Mrs Goodridge
Year 4- Mrs Wright
Year 5- Mrs Lainchbury and Ms Sayers

Class teachers will be able to respond to the work in portfolios on Wednesdays. The Year 6 teaching team will be able to respond to portfolio work from 8:30am to 9:00am and from the end of the school day until 4:00pm and on Wednesdays.

Over time, the distance learning will draw on the CLF curriculum platform, which will be contributed to by a range of expert teachers across the trust, including teachers from Summerhill. This platform will build over time with learning resources that are bespoke to our CLF curriculum. Any distance learning will still be posted via the Summerhill Class Blogs.

We will write separately to those of you who have been allocated a space on Tuesday 26 May. This letter will explain more about start dates, dropping off and collection procedures and which pod your child or children are in.

If you have not currently been allocated a space in school, we look forward to continuing to engage with you via Class Dojo, the Summerhill Class Blogs and over the telephone. Please do not come to the Summerhill Academy site to ask questions but do contact us on info@sa.cabot.ac.uk or via Class Dojo.

Thank you for your continued support during this unusual time. I wish you a safe and peaceful half term.

Best wishes,



Rebecca Curtis
Principal