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Dear Parents and Carers,

Re: Health and Safety/Fire Risk Awareness Procedures

Today your child/ren have practiced the lock down procedure. This was discussed as a class prior to the event and we were proud of the calm and sensible manner in which this was completed. As part of our ongoing commitment to protect the health and safety and wellbeing of our pupils/staff, please find below details of the various practice drills which the children will be participating in throughout the school year:

Fire Drill:

We shall practice leaving the school building in an orderly fashion and we aim to have all children and adults accounted for within three minutes of an alarm sounding. We carry out two announced drills and one unannounced drill throughout the year.

Lock-Down:

We practice lockdown, which involves the children going to, and staying in their classrooms, with the windows and doors locked. There are times in which the children may need to be accounted for in this way and the most recent example was when we had two large dogs that were roaming the playground without supervision. Other examples of when we might use this procedure include the release of dangerous chemicals through fire or industrial accidents in the local area. We carry out one announced drill and one unannounced drill throughout the year.

Evacuation:

This is when we take the children off site. Our designated area to assemble is Bristol Brunel Academy as they have areas big enough for us to assemble as an entire school. We will inform the children of what to expect and will ensure that the practice is carried out in a manner which ensures all children feel safe and secure with the event. We conduct one announced drill per school year.

It is important that we practice these procedures so that we can ensure that in case of an emergency, we all know what to expect, and practice will reduce the anxiety of the procedures for the children. Regular practice of these procedures is also required in order for us to meet our health and safety requirements.

If you have any further questions, please do not hesitate to contact the school office.

Kind Regards

Mike Younger
Senior Site Manager

Pam Kaur
Operations Manager