



Principal: Mrs R Curtis
Summerhill Academy
Plummers Hill
St George
Bristol
BS5 7JU

Tel: 0117 903 0347

Email: info@sa.cabot.ac.uk

Website: www.summerhillacademy.org.uk

Dear Parent/Carer,

This letter is intended for all families whose child(ren) will **not** be attending school during the partial closure. Those families entitled to send their child(ren) to school (under current Government guidance) and intending on doing so, have been sent a letter under separate cover with more detailed instructions regarding attendance etc.

We would like to inform all parents and carers that moving forward, our Reception team will be working from home, so please read and keep the following important information for future reference during the partial closure.

Contact between school and home during partial closure

The office telephones will not be manned by our Reception team during the partial closure.

Should you have any questions for your child's teacher which are related to school work or resources, [please can these be directed via Class Dojo only.](#)

For all other enquiries, please send us an email to our mailbox at info@sa.cabot.ac.uk which shall be manned between 8am - 4pm, Mondays to Fridays. We would politely request that you keep visits/calls to the school office to an absolute minimum during the partial closure.

Free School Meals

If your child is entitled to a free school meal normally, collection of their meal will be from the school playground via the side entrance gate between 12.15pm - 12.40pm, Mondays to Fridays. A polite request to ensure we follow government advice, that you wait (at least 2 metres apart) at the gates until they are open and avoid coming into reception to wait as this may not be manned. Please note currently we offer a take away packed lunch offer, which consists of a cheese sandwich, biscuit or cake, piece of fruit and a bottle of water.

Kind regards,

Rebecca Curtis
Principal