

Minutes from SAF Meeting 11/01/2017

Present:

Davina Benton

Jo Chesterman

Sam Cunningham

Nic Hope

Gina Hayman

Susan Foster

Apologies:

Helen Brownell

Matters arising from Minutes from 01/11/2016

- NH to now start working on Charities Commission registration and to let George have the Terms of Reference for the website updates, having put it on hold for all of the Christmas activities.

Accounts

Bank Balance is £6243.12, £5000 of which is a ring fenced grant.

Total raised from events from term 1 was £965

Action: NH to feed this to George to put in the bulletin

Winter Fayre feedback

Total money raised was £680.78

We had lots of positive feedback saying how good it was and that people were really happy that we'd managed to put one on. As an attendee Gina reported that the tombola was really busy and hard to access and it wasn't very pushchair friendly in the outside section. But overall it was really enjoyable.

Feedback from Stalls:

- Tombola: very, very busy. Ticket numbers need to be changed so that we can increase profits;
- Raffle: we need to check legal issues surrounding selling tickets beforehand without the tickets having specified prizes on them;
- Lucky Dip: more prizes needed for next time as they sold out really quickly;
- Refreshments: very successful. More helpers and space needed for next time;

- Gingerbread Men: not profitable but important to have stalls like this as well as the profit-making one as they're beneficial for community building;
- Sweet Stall and Guess the Weight of the Christmas Cake: could do with being in a better position next time. Separating the two stalls out would be beneficial. Fudge sold well;
- Bookstall: well attended. It might be good to have some more books which are aimed at a slightly older reader.

To think about for next time:

- Make sure that the gates are shut until 3.30 to avoid the infant school parents coming in early.
- Consider using the Yellow Moon Magazine to do activities at fayres
- Ask the school to provide more teaching staff help
- We need to recruit more helpers in general as it was a bit of a stretch.

Future Events

- Hot Fridays: hot dogs and hot chocolate. 3 or 9 February.
- Parents Events: we would like to run a skittles evening for parents. Date tbc
- World Food sales - invite the Coffee Morning ladies to contribute to a sale.

Action: DB to talk to school re dates confirmation

NH to look on PTA website for ideas for fund raising ie tea towels, fridge magnets to report back for next meeting

E-safety Workshops

It was decided that the workshops weren't something that SAF should be providing or paying for.

Action: DB will direct the organiser to the school to talk with them directly.

Funding for Community Coffee Morning

- Rachel Davies, Community Development Officer is running a coffee morning for parents at the school with Louise Dunbar as her school liaison. She has asked if SAF would consider funding some of the coffee morning's activities as a community and relationship building activity. Louise will also be requesting some money from the school to support activities.

Action:

- SAF will fund refreshments up to £100 to last til July and then reviewed.
- Jo C will go to Quartet Express Fund to apply for some money as SAF on the coffee morning's behalf.

AOB

- Use of grant from John James Foundation:
 - The Academy still hasn't requested funds for the school trip that year 6 went on last term nor transferred the original £500 start-up money they designated us.
Action: DB to follow up
- Put Summer Fayre planning on the next agenda
- Jo C is going to be holding a Playing Out event after school at some point and has asked if SAF can do refreshments. To be put on the next agenda.

Date of the Next Meeting

Full meeting - 7.30pm 01/03/17