

Minutes from SAF Meeting 27/09/2016

Present:

Davina Benton Sally Martin
Helen Brownell Sam Cunningham
Nic Hope Laura Wickham

Apologies: Jo Chesterman

Update on events

- Membership of PTA.org.uk has been done.
- Sam Cunningham has volunteered to become the new treasurer of SAF, taking on any banking and end of year accounting with HB dealing with petty cash.

• Finances:

Money in:	£923.96	refreshments @ discos, freeze pops
Money Out:	£567.10	PTA membership, DJ, ice pops & disco sweets
Profit:	£356.86	

Future Events

Disco will take place on 15/11/16

Winter Fayre - 02/12/16

School Disco:

- We need to recruit volunteers to help - all to do this in the playground;
- DJ Simon is provisionally booked and to be confirmed when the bank account is fully open;
- We need to put together a playlist. We suggested that each class put forward their 3 favourite songs towards it;
- Helen is to order Bookers supplies.

Action: NH to produce memo for school re volunteers from teaching staff and to email out and asking the classes to put in their song choices.

Winter Fayre:

- Stall ideas:
 - Tombola - Susan is collecting prizes
 - Raffle
 - Mulled wine and mince pies, cakes and squash - SC and others to bake cakes
 - 4 private tables on offer at £15 per table - Little Treasures: NH to notify, Pheonix Cards: HB to notify
 - Fudge Stall - NH to make
 - School Council - HB to liaise with school
 - Lucky Dip - ask Little Treasures to provide at cost
 - Throw wet sponge snowballs at teachers - HB to liaise with school
 - Pin the nose on the reindeer
 - Have bags for filling with reindeer noses, snowman snot and robin poo
 - Guess the number of candy canes in a jar
 - Guess the weight of the Christmas Cake - SC to make cake
 - Father Christmas in a goal
 - Christmas Tattoos
 - Pick out a lucky cane
 - Photo Booth?
 - Band?

People who had told us they want to help:

Louise Summers

Jo Chesterman

Lisa (Lily's mum)

Louise Davey

Hannah Merridan-Colman

DB's friend

NH to produce a sign-up spreadsheet for recruiting in the playground.

We agreed to ask to hold a non-school uniform day and for kids to bring a tom bola or raffle prize instead of some money.

Laura Wickham is writing letters to local businesses to ask for gifts for the raffle.

Fabulous Fridays after Christmas: TBC

AOB

- DB to put together a short policy for the school on the procedures needed to request monies from SAF, with copies to Pam , Laura and Laurie at school.
- DB to confirm who is our official link with the school - LM or RS
- The school mentioned that they need a dedicated laptop for the new library. NH to write to local computer firms to see if we can have one donated.
- NH asked if we can investigate adopting the PTA UK constitution. It is pre approved by the Charities Commission, making paperwork much easier for our application. NH to action this.

Date of the Next Meeting

Disco meeting - 2pm 20/10/16

Full meeting - 7.30pm 02/11/16