

Sept 19th  
2016  
@ 6pm

# Summerhill Academy Academy Council Meeting - Minutes

## Members:

Pete Franklin (PF) (Chair)	Sponsor 1	Rory Leadbetter (LB) *	Pupil Advocate/Staff Member
	Sponsor 2		Support Staff
Douglas Mant (DM) (Vice Chair)	Sponsor 3	Ebrima Bojang (EB)	Parent 1
Miranda Motley (MM)	Sponsor 4		Parent 2
Carolina Sánchez Moreno (CSM) *	Sponsor 5	Megan Redwood	Teacher
Mandy Milsom (MM)	CLF Exec Principal		
Laurie Monroe (LM)	Academy Principal	Pam Kaur (PK) *	Academy Business Manager
	LA Representative	Sue Burns (SB)	Clerk
*	<i>Indicates absent from meeting</i>		<i>Indicates question asked</i>

### 1, Welcome and Apologies –

Absent with apologies: RL

Absent without apologies: CSM

### 2, Declaration of Pecuniary Interests

PK is related to the Education Welfare Officer.

### 3, Minutes and matters arising from 13<sup>th</sup> June 2016

The minutes from the previous meeting were agreed to be a true and accurate record and were signed by the Chair.

PF to write to the Support Staff and invite them to become an Academy Councillor – In Progress.

RL to feedback to the Academy Council re his ‘Think Like a Learner’ session – Carried forward.

LM to ask Megan Redwood to complete her skills audit, collate them all and then circulate them ready for T1 – Carried forward

LM to create a calendar of events for Councillors to attend in 2016/17 – The Councillors were advised of key dates and a paper was tabled outlining dates that parents are invited to attend the academy for forums, information meetings and walk arounds.

### 4, Councillors Admin:

#### The following items were completed by all the Councillors present:

- Completion of Pecuniary Interest Forms
- Signed DFE Keeping Children Safe in Education
- Confirmed ToR (For Reference)

## 5, Refurbishment Update

The new kitchen and dining hall are now complete. The project was delivered on time, but over budget due to planning delays, asbestos and ground contamination. One of the Parent Councillors has visited the kitchen and dining area and advised that their child is enthusiastic about the new caterers.

### **There is an echo in the dining hall, will this be addressed?**

It is not any noisier than the old dining hall, but sound dampener panels are being investigated.

**ACTION: LM to get quotes for sound dampeners for the new dining hall.**

**The Councillors would like to take this opportunity to thank LM for his vision.**

## 6, Risk Register

The risk register has not been updated since the last meeting.

**ACTION: LM to circulate the entire Risk Register to the Councillors for comments**

## 7, Board Update

**Paper tabled.**

PF provided an excellent and informative outline of the items covered in the last CLF Board Meeting (16<sup>th</sup> June 2016).

### **What is the Scrutiny Committee?**

The CLF educational specialists challenge the Principal's about their targets and outcomes, as well as parent engagement. This committee is a CLF strategic line of accountability.

### **What affects an academy's numbers on roll?**

It is often reputational and is based on parental choice. A poor Ofsted result will affect this and also the feeder school's reputation.

### **What will happen to Bath Community Academy if the DfE do not permit its closure?**

Legally CLF is bound by the Charity Commission to have sustainable expenditure and not to set deficit budgets. If the DfE will not permit closure they will have to provide additional funding.

## 8, Principal's Report

**Paper circulated in advance.**

Note, the black box refers to teacher assessment (not pupil outcomes).

The Summerhill Academy results were disappointing.

The Y6 data indicated that Reading, Writing and Maths were above the floor target.

### **How inaccurate were the Teachers Assessments?**

Overall they were out by 13-14%. This is informing this year's assessment. The pass-mark was recalibrated as the average school nationally achieved 53% combined ARE. There will be increased moderation of teacher assessment to ensure that assessment is more robust.

### **What result did Summerhill Academy get?**

45%. (65% was the floor target)

### **How did Summerhill compare to the other schools in the CLF?**

Frome Vale achieved 33%, the rest of the academies ranged from 50% – 57%. An additional Principal's meeting has been arranged to discuss this.

A range of measures are now being used nationally.

The standardised score is 100 (ARE = 100), Summerhill's average scores were above 100.

The national average progress figures were zero, i.e. not better than expected progress between KS1 and KS2. Summerhill's Reading result was minus 1.0 point, Writing was minus 1.2, Maths was minus 1.6

### **Is it standardization a good way of judging progress?**

A standardised system is better as it does not rely on scores being averaged.

### **To what extent will Ofsted view this?**

It will depend on the RaiseOnline results. Any school that had a negative 5 or a negative 7 in Writing will be scrutinised.

### **'The new framework emphasises that judgements will be used to make evaluations', what does this mean?**

Ofsted will not give individual teachers grades. Summerhill are scrutinising books and teaching regularly.

### **What is the Summerhill 6?**

The six teaching attributes that research suggest make the biggest difference.

### **What is CPOMS?**

All incidents are logged online and this gives an overall picture of a child both in and out of lessons.

### **What do you mean by 'not enough maths images for contextual variation'?**

These are examples of how maths principles can be demonstrated in different variations e.g. fractions.

### **Do all the children that require EHCP's have one?**

We do not have any children with EHCP's currently. If the school is meeting the complex needs of a child then an EHCP is not required as they are unlikely to need specialist provision.

### **Persistent absenteeism is 2.2% greater than the national average?**

Yes, but compared to other CLF schools our attendance is the best. All families with attendance less than 90% will have action plans to reduce absenteeism. Broken weeks and low level absenteeism is also being addressed.

### **Your Health & Safety results are very good?**

Yes, we are leading the other schools in the CLF with H&S.

### **The Academy Council would like to thank LM for the quality of his report which was very informative and circulated in advance.**

The Executive Principal advised the Academy Council that there is an improved air of confidence from the SLT now that the AP and VP have been appointed and that they are working as a team and planning in advance.

### **How is teacher morale in the Academy?**

There has been an issue in school around ordering stock which some of the teachers have found very stressful and challenging. There has been a changing culture around waste, which means it can be challenging to balance perceived needs vs waste.

*(MM left the meeting at 7.30pm)*

### **9, Student Advocate Councillor Report**

Carried forward.

### **10, Finance – Review of last school year**

#### ***Paper circulated in advance***

There was a projected carry-forward of £11k, the final carry-forward was £14k.

### **What income streams are available?**

Sale of old goods (e.g. dining equipment), lettings (e.g. a proposal for a Czech School to rent several classrooms at the weekends).

**ACTION: LM to create a Lettings Business Plan and Risk Assessment for the next meeting.**

Clubs that children pay for have now ceased as there are a number of clubs running in school time.

### **Are teacher's paid to run clubs?**

No, if they run a club for two terms they can have a day-off in lieu. Research indicates that children from disadvantage backgrounds that attend an after-school club have increased performance overall.

### **11, Policies**

- *Administration of medicines*
- *Supporting pupils with medical conditions*
- *Academy Meals Arrangements*

### **Proposal to ratify the above policies: LM**

**Seconded: PF**

**Show of Hands: Unanimous**

- *Code of Practice (Investigations) – carried forward to next meeting.*

**12, AOB**

- **Councillor Skills Audit Update**

The Skills Audit has been collated by LM and will be reviewed at the next meeting.

- **Academy Improvement Plan** – this was tabled for all Councillors to review for the next meeting.

**13, Date of Next Meeting - 10<sup>th</sup> October 2016 – 6pm**

**Meeting ended at 7.59pm**

ITEM	ACTION	INITIALS
5	LM to get quotes for sound dampeners for the new dining hall.	LM
6	LM to circulate the entire Risk Register to the Councillors for comments	LM
10	LM to create a Lettings Business Plan and Risk Assessment for the next meeting.	LM

Signed by Chair: \_\_\_\_\_ Date: \_\_\_\_\_